



# ASSOCIATE OF APPLIED SCIENCE HEALTH INFORMATION MANAGEMENT

## St. Charles Community College

Dardenne Creek Campus  
Center for Healthy Living  
1 Academy Place  
Dardenne Prairie, MO 63368

## General Contact Information

alliedhealth@stchas.edu  
636-922-8720  
stchas.edu/nursingandalliedhealth

## Dean of Health Sciences & Director of Campus Operations

Lindy McGuire

## Allied Health Advisor

Kyra Lepper  
klepper@stchas.edu

## Program Chair

Health Information Management  
Debby Schultze, MS, RHIA

## Health Information Management (AAS)

### Degree Program

- ⇒ Associate of Applied Science – Health Information Management (HIM)
- ⇒ 4 semesters of HIM coursework
- ⇒ Fall admission

### Admission Requirements

- Pass MAT 096 or assess into MAT 098+
- Complete ENG 101 (with C or better)
- Complete CPT 103 (with C or better)
- Earn 2.5 GPA on at least 6 college credits



### Program Information

- Program eligibility is dependent on passing a drug test and background check, which requires a Social Security Number.
- Graduation from SCC's HIM program does not guarantee RHIT certification.
- HIM students can earn Medical Billing & Coding Certificate of Achievement with satisfactory completion of HIM 251 and HIM 252.
- St. Charles Community College does not discriminate on the basis of race, color, religion, national origin, ancestry, gender, sexual orientation, age, disability, genetic information or veteran status.

## General Education Coursework

		Credits
ENG 101	Composition I <sup>+</sup>	3
CPT 103	Microcomp Apps <sup>+</sup>	3
COL 101	College Success Sem	1
COM 101	Oral Comm	3
HIS 101/102	American History	3
		13

<sup>+</sup> Program prerequisites

## Degree Plan by Semester

### 1st Semester (12 HIM credits)

HIM 110	Medical Terminology	3
HIM 115	Pharmacology	3
HIM 120/121	Health Care Data	3
HIM 140	A&P for HIM	3

### 2nd Semester (12 HIM credits)

HIM 125/126	Health Care Technologies	3
HIM 141	Pathophysiology for HIM	3
HIM 238	Health Care Legal & Ethical Issues	3
HIM 270/271	CPT Coding	3

### 3rd Semester (9 HIM, 3 Gen Ed Credits)

HIM 220/221	ICD Coding	3
MAT 146*	Ele Stats w/Hlthcare Apps	3
HIM 243	Quality Management & Perf Improvement	3
HIS 101/102	American History	3

### 4th Semester (13 HIM credits)

HIM 230	Health Care Data Analysis	3
HIM 242	Health Care Management	3
HIM 250	Applied Practicum**	3
HIM 260	HIM Seminar	2
HIM 280	Health Care Billing & Reimbursement Issues	2
Total HIM Credits		46

**\*MAT 098 or assessment into MAT 121+ required prior to starting MAT 146.**

**\*\*Minimum of 40 hours in-person for Applied Practicum.**

Students must apply for HIM with an allied health advisor.

**To schedule an appointment,  
email [alliedhealth@stchas.edu](mailto:alliedhealth@stchas.edu)  
or use this QR code:**

